

**CONSTITUTION COMMITTEE:**

**9 November 2022**

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**REPORT OF THE DIRECTOR GOVERNANCE & LEGAL SERVICES**

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**FORWARD WORK PLAN**

**Reason for this Report**

1. To consider and approve the Constitution Committee Forward Work Plan for 2022-23.

**Background**

2. The Constitution Committee is responsible for reviewing the Council's Constitution, recommending any changes to Council and/or Cabinet. It has authority (subject to the Monitoring Officer's advice) to make the following changes on behalf of the Council:-
  - a) Drafting improvements to enhance clarity and remove minor anomalies.
  - b) Updating to reflect legislative changes and matters of record.
  - c) Amendments to the Financial, Contracts and Land Procedure Rules (subject to the advice of the S.151 Officer being sought).

**Issues**

3. The Forward Work Plan gives notice of, and transparency to, matters under review and for decision during the municipal year and reflects the Committees objective to improve and enhance governance of the Council; to have effective outcomes; and to ensure that it complies with legal obligations and identifies potential risks.
4. The Forward Work Plan needs to reflect the time commitment required for Committee Members and the resources available within the Council to meet the Committee's ambitions.
5. The Committee is requested to consider, within its terms of reference, any constitutional issues it would wish to review and include in its Forward Work Plan for 2022/23. A draft Forward Work Plan 2022/23 is attached as **Appendix A** for the Committee's consideration and approval, with any changes considered appropriate.

**Legal Implications**

6. There are no direct legal implications arising from the content of this report.

## **Financial Implications**

7. There are no direct financial implications arising from this report, provided the work can be met from within existing resources.

## **RECOMMENDATION**

The Committee is recommended to consider and approve the Forward Work Plan 2022-23, and the areas considered as priorities as set out in **Appendix A**, with any agreed changes.

**Davina Fiore**

**Director of Governance & Legal Services and Monitoring Officer**

**3 November 2022**

### Appendices

Appendix A – Constitution Committee Forward Work Plan 2022/23

### Background Papers

Constitution Committee report, 'Forward Plan 2021/22', 13 December 2021